

**NORTH CAROLINA DISTRICT
PILOT INTERNATIONAL STANDING RULES
Revised: 5/2/09 NC District Convention**

I. DISTRICT CONVENTION

- A. All approved District Convention expenses shall be paid from receipts of the convention and reserve unless provided for otherwise.
 - 1. Excess monies from the District Convention are to remain in the District Treasury and placed in the District Convention Reserve Account.
 - 2. Funds from the District Convention Reserve Account may be allocated to defray deficits of future District Conventions.
 - 3. Excess funds from the District Convention Reserve Account over \$3000 may be used to reduce the fee for attendance at District Convention by up to 50% until the funds are reduced to \$3000.
- B. The registration fee may include the following items in addition to those outlined in the District Convention Manual:
 - 1. Gifts not to exceed \$30 for Pilot International Executive Committee Representative
 - 2. Speakers and/or entertainment not to exceed \$300 per convention
 - 3. The District shall pay registration fees for Chaplain, Parliamentarian, PIF Representative, Senior Programs Representative, District Coordinators, Conventions Chairman, and Convention Co-Chairman.
- C. Each club shall pay at least one full registration fee for District Conventions. A new club shall be excused from paying the full registration fee for the first Convention after their charter if no one is able to attend the Convention.
- D. Invitations to host the District Convention of the succeeding year are to be received by the Governor no later than March 1 of the current year. If no invitations have been received by that date, the DAC will appoint clubs (no fewer than three) in the District to serve as hosting clubs for that convention.
- E. No refunds for registration to District Convention will be made after the deadline date stated on the registration form except for emergency refunds requested in writing to the DAC. Approved emergency refunds can be made if available from the District Convention Budget.
- F. Annual District Projects will be approved and voted on at District Convention provided clubs have received proper notification of such projects.
- G. The voting body shall be club delegates, district officers, and past Governors of the North Carolina District.

II. DISTRICT EXPENSE ACCOUNTS

No expenses will be approved for payment for a district year after June 30 with the exception of unbilled telephone calls.

III. FINANCIAL OBLIGATIONS TO DISTRICT

- A. District dues and District Scholarship dues will be paid semi-annually in advance for each club member (other than Honorary and Emeritus Members) in the amount as provided in the District Budget, such payment dates being January 1 and July 1 of each year. Pro rata dues are due by the end of the month that a member is accepted by the club from that month to the succeeding semi-annual payment date.
- B. A new club shall be excused from payment of District dues for the month of its charter and five months following the month of its charter.

IV. DISTRICT ANCHOR MEETING

The North Carolina District shall have a meeting of the Anchor Clubs in the District each year. Expenses for the District Governor and the District Youth Coordinator for said meeting will be provided in the District Budget.

V. DISTRICT AWARDS

- A. The District Annual Safety and Health Award will hereafter be known as the Margaret W. Cronan Award in the amount of \$100 to be presented to the winning club. Criteria for judging shall be set by Pilot International.
- B. Additional awards may be presented at the discretion of the District Administrative Council.

VI. PILOT INTERNATIONAL CONVENTION

- A. The registration fee will be paid from the District Budget for the District Governor-Elect, Lt. Governor, Treasurer, Secretary, and PIF Representative.
- B. Travel, meal allowance, and room expenses will be paid for the District Governor-Elect and Lt. Governor. If sufficient funds are available in the District General Fund, travel, meal allowance, and room expenses shall be paid for the District Treasurer and the District Secretary.
- C. The Governor's registration fee, travel, allotted meal allowance, and room expenses that are not covered by the Pilot International Budget will be paid from the District Budget.

VII. FALL COUNCIL/WORKSHOP

- A. All approved expenses for Fall Council/Workshop shall be paid from the Fall Council/Workshop receipts and reserve unless provided for otherwise.
 - 1. Excess monies from the Fall Council/Workshop are to remain in the District Treasury and placed in the Fall Council/Workshop Reserve Account.
 - 2. Funds from the Fall Council/Workshop may be allocated to defray deficits of future Fall Councils/Workshops and/or for a donation to the PI Foundation in honor of the current ECR.
 - 3. Excess funds in the Fall Council/Workshop Reserve Account over \$3000 may be used to reduce the fee for attendance at Fall Council/Workshop by up to 50% until the funds are reduced to \$3000.
- B. Registration fees shall be paid for Fall Council/Workshop from the general budget for the following District Appointees: Chaplain, Parliamentarian, PIF Representative, Senior Programs Representative, District Coordinators, Fall Council/Workshop Chairman, and Fall Council/Workshop Co-Chairman.
- C. No refunds for registration to Fall Council/Workshop will be made after the deadline date stated on the registration form except for emergency refunds requested in writing to the DAC. Approved emergency refunds can be made only if available from the Fall Council/Workshop Budget.

VIII. MISCELLANEOUS AND OTHER EXPENSES

A memorial in the amount of \$25 will be made to Pilot International Foundation at the death of a Past Governor of the North Carolina District.