

**WEBPAGE SIGN-UP FORM AND GUIDELINES  
NORTH CAROLINA DISTRICT, PILOT INTERNATIONAL**

**Fees:**

- Each club may elect to have a webpage within the North Carolina District Website.
- There will be an annual fee for the webpage.
- In 2008-2209, an introductory fee of ten dollars (\$10.00) will be offered. This fee will be evaluated annually to cover website expenses.
- Fees should be paid directly to the NC District Treasurer.
- Once the treasurer has received the fee, she will notify the NC District Webmaster of payment and your page will be published online.

**Content:**

The following may be included in your webpage:

<b><u>Check:</u></b>	<b><u>Item:</u></b>	<b><u>Description:</u></b>
<input type="checkbox"/>	Club Name	
<input type="checkbox"/>	Club Location	
<input type="checkbox"/>	Meeting Location	
<input type="checkbox"/>	Meeting Dates	
<input type="checkbox"/>	Meeting Time	
<input type="checkbox"/>	Club E-Mail Contact for webpage	
<input type="checkbox"/>	List of Club Officers	
<input type="checkbox"/>	Calendar of Events	Send list electronically
<input type="checkbox"/>	Digital Pictures (no more than six)	Send electronically
<input type="checkbox"/>	Captions for Pictures (if needed)	
<input type="checkbox"/>	General Club Information (no more than eight paragraphs)	

**General Information:**

- You may exclude any of the above items.
- Content suggestions are welcome and should be made directly to the Webmaster.
- In your general club information you may want to include a brief club history with your main focus being on your projects.
- Each club must establish a contact for the Webmaster (this may be different than the contact the club chooses to list on the web page).
- The Webmaster will notify you when updates are complete.